

Setting Music with Hymnus FG – Reference Tables

Make leaflets or presentations the easy way.

You don't always need an extra program to set music on your computer. Over 95 percent of all single-voice tunes in a song or hymn book can be entered directly in your word processor or presentation program (PowerPoint™ or other) using Hymnus FG. No need to mess around with embedding objects or inserting graphics.

In addition to the usual musical notes and symbols, Hymnus FG contains quarter notes without stem and double whole notes (with bars left and right) to set psalm tones, hymni and liturgical tunes. Hence the name.

Read the „First steps“ on the reverse to get started.

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Most word processors contain a menu item “insert / special character”. That's the obvious but rather awkward method to get them.

There is an easier way via the Alt key left to the space key and the numbers on the number pad of your keyboard:

Press and hold the “Alt” key, enter a zero on the number pad and then the three-digit code you find in the table below. Now release the “Alt” key. That's it.

The table contains characters (like the y to get a sixteenth note e) or codes (like 195 for an f sharp sign) to get the note or symbol you want. Sometimes both, so you have the choice. Your keyboard has no Å? Use Alt-0196 instead (for a g sharp accidental).

Symbols:\ \Notes:	b	c'	d'	e'	f'	g'	a'	b' *	c''	d''	e''	f''	g''
4th note - crotchets	b	c	d	e	f	g	a	h / 159	i	j	k		
Half note - Minim	B	C	D	E	F	G	A	H / 96	I	J	K		
Full note - Semibreve	m	n	o	p	q	r	s	t	u	v	w		
Semibreve with bars	M	N	O	P	Q	R	S	T	U				
8th - quavers	217 Û	218 Ú	219 Û	220 Ü	221 Ý	222	223 ß	224f à/á	226 â	227	228		
16th - semiquavers	216	x	y	z	123 {	124	125}	126 ~	130	131	132		
8^{ths} with beams ↑	169	170	171	174	176 °	177	178 ²	179 ³	180	253 ý			
8^{ths} with beams ↓	243 ó	181	183	184	185	186	187	188	189	190			
Breve		133	134	135	136	137	138	139	140	145	254		
stemless 4th	0	1	2	3	4	5	6	7	8	9	:	;	
# sign	191	192 À	193 Á	194 Â	195	196 Ä	197	198	199	200 È	201 É	202 Ê	203
b sign	204 Ì	205 Í	206 Î	207	208	209	210 Ò	211 Ó	212 Ô	213	214 Ö	215	
Natural sign	231	232 è	233 é	234 ê	235	236 ì	237 í	238 î	239	240	241	242 ò	
dot	161	162	162	163	163	165	165	166	166	167	167	168	

* b' left / right of the slash: note with downward / upward stem

Rests and keys:

full rest	half rest	quarter rest	eighth	16th	treble key	bass key
V	W	X	Y	Z	!	?

Measures, bars:

2/4	3/4	4/4	4/2	2/2	6/4	:	 	 thick	breathe
149	150	151	152	153	154	[\]	l

Slurs:

Slurs connecting two notes are on 244 ô, 246 ö, 249 ù, 250 ú, 251 û und 252 ü.

Slurs for three notes are on 245, 247 und 248. Triplets: 255.

Enter the slur after the first note. Then add hyphens or = for empty staff as needed before entering the next note(s).

Writing Music with Hymnus FG

Installation

Hymnus FG Version 2.12 is only partly compatible with earlier versions. You may need to adjust music set with previous versions.

De-install earlier versions if any: Open the fonts folder in the windows control panel. Right-click on “Hymnus FG” and choose “delete”. (There may be a confirmation message.)

Before installing it is recommended to close the program you want to use Hymnus FG with first.

Open the folder that contains the file “Hymnus212.ttf”. Right-click on it and choose “install”. (There may be a confirmation message.)

First steps

For a staff use Hymnus FG with a 24 point size and left adjustment.¹

Start the line with an ! for a treble key.

Now you need the accidentals to indicate the key.

Example: D Major (two #). Look up the first # for f # in the table on page 1 – Line # and column f”. That shows „202 Ê“. So you may have two ways to enter the accidental.

Either:

Via Code „202“: Press and hold the “Alt” key, enter a zero on the number pad and then “202”. Release the “Alt” key. This is described as “Alt-0202”.

Or:

By character: If your keyboard can do special characters, enter Ê. On some keyboards that is first the ^ key, then shift-E.

For the second # the table only says “199”. That means: Alt-0199. Proceed as above.

Now for the **measure**: Alt-0151 enters 4/4.

Should, as you progress, 3/4 or 4/4 signs magically appear in your staves, that is an automatic replacement feature of your office program. It replaces two or more hyphens by a long dash. In Hymnus FG the two long dashes (em-dash and en-dash) carry the symbols 3/4 and 4/4. You can either re-replace the hyphens or turn this automatic feature off in your program’s settings menu.

Now start with the **notes**. The lower case b c d e f g a keys produce the respective crotchets or quarter notes. Use B C D E F G A for half notes (minims). Ah, and the high b, c and d notes are on h, i, j and H, I, J, respectively. More values and heights see table on p.1.

You need more **space** between the notes, of course. The **hyphen key** contains empty staff of about a single note width. Use as many as you need. Start with two or three hyphens between two notes. Fine-tune with the equal sign (=) for less or the underscore for more space.

Tips and Tricks

To enter **song text** under the staff, use half the point size of the notes, e. g. for 24 point notes use 9-12pt text.

Make your life easier with pre-defined paragraph styles, e. g. one for the staves (24pt, font: Hymnus FG) and one for the text (e.g. 12pt Times New Roman). Consult your Office program manual or online help on how to add and use styles.

Two eighth notes on one syllable are usually rendered by **eighth notes with beams**. Hymnus FG contains the ones you’ll need most: two notes going one note up or down. In fact more than 90 percent of the two-note syllables in popular songs will have that interval.

Putting text under music: Use multiple hyphens or equal signs to adjust music widths. Use multiple spaces to adjust the text, hyphens between syllables. You’ll have to tweak that manually, I’m afraid. This is not a note setting program, just a symbol font.

You have to decide whether you’re better off with this font or with a musical notator program like MuseScore for your project. Rule of thumb: The more music you have, the more likely it is you’re better off with a notator program. Hymnus FG is for just a few lines of single-voice music in a document with much text, such as hymns in a leaflet for Sunday service.

Legalese:

Hymnus FG is free. That means you may install the font software on any computer you work with. You may print and distribute your documents using the font, even sell them (i. e. the documents).

You may even share the font file (please, together with these explanatory notes) with your friends and colleagues, but ...

I do not want out-dated versions or font files without usage instruction out in the wild. Therefore:

You may not publish, publicly distribute (e. g. on CD) nor offer it for download on a web site. Instead, share a link to <http://www.dafont.com/hymnus-fg.font> .

If you want to do so, contact me via the link above and apply for a special license. Copyright violators may be liable to legal prosecution.

¹ Fully justified text may produce unwanted spaces.